

## Terms & Conditions

#### 1.Deposits

The Client shall pay the deposit required by the contract within five (5) days. The failure to remit such deposit shall constitute cancellation of this contract by the Client, subject to the terms of paragraph 7 hereof. All deposits are non-refundable. CSL in its absolute discretion shall be entitled to cancel any contract by returning to the Client any deposit paid no later than fourteen days after receipt of such deposit. In exercising its discretion as above CSL shall not incur any liability for any loss, damage, claim or expense of the client whatsoever. This shall not operate to exclude liability for death or personal injury resulting from the negligence of CSL

### 2.Final Payments

The balance of all amounts due for an event must be paid 12 weeks before the event date or 12 weeks before the date of the first event, should the booking include 2 or more events. We reserve the right to cancel and relocate all bookings not complying with these payment terms, time being of the essence.

#### 3.VAT

All invoices will be charged at the prevailing rate of VAT at the time the invoice is raised.

#### 4.Late Bookings

Reservations within twelve (12) weeks or fewer of the event(s) will be invoiced in full and payable within seven (7) days of invoicing.

## 5.Ticketing

Your accreditation and event information will be dispatched approximately two (2) weeks prior to the event, assuming all payments are up to date. Tickets, if applicable and included in the package, will be provided on the day, unless otherwise stated.

### 6.Extras

All accounts for the services and goods provided at an event, which are not covered by an inclusive package cost, are due for payment within fourteen (14) days of receipt of invoice.

### 7. Cancellation

The Client will be entitled to cancel bookings by giving CSL notice in writing. Cancellation charges are as follows: a) a 50% cancellation charge is payable against any cancellation booking for events starting no less than sixteen (16) weeks from the date of cancellation; b) event packages are payable in full for cancellations made within sixteen (16) weeks or less of the event date.

# 8.Event Cancellation/Postponement

Where an event is postponed for whatever reason, the booking will become valid for the rescheduled event. Should for any reason outside the direct control of CSL the event be cancelled or abandoned no refunds will be made however the Client will be entitled to an alternative event of their choosing at the same value as the original booking.

### 9. Alteration to the Advertised Package

Every reasonable effort will be made to adhere to the advertised package, but any package may be altered or parts omitted or dates changed for any reason, which CSL in its absolute discretion shall consider to be just and reasonable. CSL will use its best efforts to provide the proposed site set forth. Do not rely on oral representations with the respect to sites or locations. CSL is entitled without penalty to change the site and location of the hospitality facilities being provided. CSL has the right to change the prices in force at any time. When such prices are more than that advertised, the difference must be paid before the tickets are issued. If CSL increases the price of the Client's package the Client shall be entitled to cancel the contract by providing CSL with written notice thereof within five (5) days of notification of such change. If such cancellation is received in a timely manner, a full refund shall be made and this agreement shall be deemed cancelled. CSL will not be liable for any costs incurred by the Client in the event of this cancellation. The Client shall not sell or transfer all or part of the hospitality package without the written consent of CSL.

### 10. Liability

In making arrangements with third parties for carriage by air, hotel, accommodation, transportation, restaurants or otherwise, CSL acts only as the agent of the Client and does so on the express condition that no liability of any kind howsoever caused shall attach to CSL in connection with or arising out of such arrangement. This shall not operate to exclude liability for death or personal injury resulting from the negligence of CSL.

### 11. Cancellation of Days' Play

Should for any reason outside of the control of CSL a day play be wholly or partly cancelled including bad weather, no refunds can be made though individual companies may take out insurance cover at a minimal cost through their own broker. Should a facility for any reason be destroyed or made unattainable, no refund shall be made.

#### 12. Licensing

Where necessary, CSL will adhere to the local licensing conditions for alcohol.

### 13. Food and Liquor

CSL has the sole right for the provision of feed and liquor an all areas and therefore no items of this nature may be brought into the hospitality facility.

### 14. Bar Facilities

All wines, beers, cider, spirits, champagnes and soft drinks are charged on a consumption basis unless otherwise stated. A bar charge at £40 per head is made against the account again unless otherwise stated.

#### 15. Numbers

Additional numbers will be sold strictly subject to availability and at the current market rate charged by CSL.

#### 16. Indemnity

The Client hereby indemnifies and holds CSL harmless from and against any and all costs, damages and expenses including legal fees which are incurred by the Client, its agents, employees and guests. This shall not operate to exclude liability for death or personal injury resulting from the negligence of CSL.

## 17. Management Fee

A % (£0) management fee is obligatory and is added to all balance invoices which are payable before the event.

## 18. Subsidiaries

The Client agrees to be contacted by other group companies and subsidiaries of CSL

### 19. Conduct

CSL reserves the right to refuse admission and/or ask the Client and their guests to leave the facility in the event of behaviour being deemed unsuitable by CSL and event staff.

### 20. Miscellaneous

- i. An entity which is not expressly a party to the contract has no right under the Contracts (Rights of Third Parties) Act 1999 to enforce any term of the contract or these conditions.
- ii. This agreement constitutes the sole and exclusive agreement between parties. The Client acknowledges that no other warranties, representations or acknowledgements, written or verbal, have been made which are not reflected herein.
- iii. These terms & conditions may not be changed by any CSL representative without the written confirmation from a director. The name of these authorised individuals will be provided upon request.
- iv. Should CSL have to cancel the Client's bookings for any reason, CSL maintains the right to do so at its discretion and deduct any costs associated with the order up to this point.
- v. This contract shall be binding upon all the parties upon execution and delivery to the other party of this contract. Delivery by facsimile, email and digital signature (such as DocuSign) shall constitute delivery hereof.
- vi. The constitution, validity and performance of this agreement shall be governed in all respects by the laws of England to the exclusive jurisdiction of whose court the parties hereby agree to submit.

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